**AGENDA**

**GEORGETOWN-QUITMAN COUNTY, GEORGIA**

**REGULAR MEETING**

**NOVEMBER 14, 2017**

CALL TO ORDER 6:30 PM

AGENDA AMENDMENTS

PUBLIC COMMENTS (Time allocated 10-minute’s total) APPROVAL OF PREVIOUS

MONTH CHECK REGISTERS

APPROVAL OF BILLS

MINUTES REGULAR MEETING MINUTES OCTOBER 9, 2017

 WORK SESSION MEETING MINUTES OCTOBER 18, 2017

MONTH

REPORTS MANAGER’S REPORT

 EMS

 EMA DIRECTOR

 FIRE

 FAMILY CONNECTIONS

OLD BUSINESS

\*UPDATE\*

\*UPDATE\*

\*ACTION ITEM\*

\*ACTION ITEM\*

NEW BUSINESS

\*ACTION ITEM\* Resolution R11-2017 Law Library Budget

\*ACTION ITEM\* Resolution R12-2017 E-911 Budget

\*ACTION ITEM\* Resolution R13-2017 General Budget

\*ACTION ITEM\* Adopt Budget

\*ACTION ITEM\* Beer & Wine Application-Pooja Jeet Inc.

\*ACTION ITEM\* Volunteer Firefighter Fire Run Pay

\*ACTION ITEM\* Flat Rate Meal Per Diem Per Day

\*ACTION ITEM\* Website

\*ACTION ITEM\* Appointment for Planning & Zoning Board due 12/31/2017

\*ACTION ITEM\* Appointment for Health Board due 12/31/2017

\*ACTION ITEM\* Ben Plowden contract for Code Enforcement

\*ACTION ITEM\* Bids for Land on Hwy 27

EXECUTIVE SESSION

APPEARANCES Walter McCoy

 Ben & Tiffany Cleveland-Stray/Loose Dogs

MEETING ADJOURN

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**PUBLIC HEARING**

**OCTOBER 9, 2017**

**6:00 PM**

**CALLED TO ORDER** The Public Hearing was called to order at 6:08 p.m. Members present were Commissioners: Blackmon, Hayes, Kinsey, and Bussey. County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson.

Closed Public Hearing at 6:36 p.m.

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**REGULAR MEETING MINUTES**

**OCTOBER 9, 2017**

**6:30PM**

**CALLED TO ORDER** The meeting was called to order at 6:35 p.m. with prayer followed by the pledge. Members present were Commissioners: Lewis, Blackmon, Hayes, Kinsey, and Bussey. County Attorney Tracy Cary, County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson.

**AGENDA AMENDMENTS-** Public Rights to County Property

**Motion made by Kinsey to accept the agenda amendment. Second by Hayes**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**PUBLIC COMMENT-** James Grier addressed the issue about the power being out in Winding Way. He felt like Georgia Power should have been able to let the citizens know when the power would be restored. He also felt that Georgia Power did not give an answer to the citizens of Winding Way.

**PREVIOUS MONTH CHECK REGISTER- Motion made by Kinsey to approve previous month check register. Second by Bussey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**APPROVAL OF BILLS**

**Motion made by Kinsey. Second by Bussey to approve the bills as presented.** Voting Yes – Bussey, Kinsey, Hayes, Blackmon and Lewis.

**MINUTES**

September 12, 2017 Regular meeting**. Motion made by Kinsey to approve the minutes. Second by Hayes.** Voting Yes – Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**MANAGER’S REPORT**

**EMS-** Ems report for September total calls 21, 13 transports, and 8 refusals. Jason looked into why the response time is getting higher each month and found out that when they respond to a mutual aid call in Clay County or Randolph County that the drive time is figured into the response time. He also found that there were 2 calls that they simply could not find the address. Jason is going to get with Jamie Sauls, which is the supervisor over this area, and work with her on addressing just as he did with the previous supervisor.

**LMIG-** Jason contacted Tim Simpson of Barrett-Simpson and got an update. They informed Jason that all the surveying has been done and it is in the engineering phase and once this is done it will be put out to bid. Looking to complete the Kaigler Rd project by June including bad weather days.

**Recreation Board -**Jason has notified Eufaula Glass that we are going to use them for the fencing project. They are waiting on us to get the fence line cleared and then they will get started.

**Road Dept.-** Jason checked on the new backhoe delivery. It is supposed to be here this week.

Need to set up a work session to work on 2018 LMIG project and a few other things. Commissioners decided to have the work session on October 18, 2017 at 9:00 a.m.

Jason asked the Commission about the property on Hwy 27 that the County owns. **Motion made by Blackmon to re-advertise the property on Hwy 27 with no minimum bid. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

Jason also asked that the proposal from Joe Wright for Tax Appraiser be added to the work session.

**Lower Lumpkin Bridge**- Jason has not been able to get with Jeff Bridges concerning the Lower Lumpkin Bridge project. Lewis asked Jason to find out where we are on the list. Jason will get an update.

**Family Connection-** Lewis told everyone that the Collaborative would meet on November 6, 2017 at 11:00 a.m. at the Neighborhood Service Center. Blackmon is going to serve as the Fiscal Agent and Lewis is the Secretary.

**OLD BUSINESS-**

**NEW BUSINESS-**

**Neighborhood Service Center Agreement**- **Motion made by Kinsey to accept the Service Center agreement with ESP. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**Budget Amendment 2017-3**- **Motion made by Blackmon to accept the 2017-3 budget amendment Exhibit A. Second by Kinsey**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**Budget Amendment 2017-4-** **Motion made by Blackmon to accept the 2017-4 budget amendment Exhibit A. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**Public rights to County Property-** Commissioners discussed concerns about citizens that are interested in picking up pecans on County property to include Mossey Oak. Jason is going to check with Parks and Recreation with the state to get some signs to post on County Property dealing with liability issues.

**EXECUTIVE SESSION-**

**APPEARANCES**

**MEETING ADJOURN**

Motion to adjourn by Kinsey at 7:34 p.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**WORK SESSION MINUTES**

**October 18, 2017**

**9:00 A.M.**

**CALLED TO ORDER**

The meeting was called to order at 9:00 A.M. with prayer. Members present were Commissioners: Hayes, Blackmon, Kinsey, and Bussey. County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson. Lewis arrived at 9:15 a.m.

**LMIG 2018**-Jason explained to the Commission that the LMIG for 2018 is $165,487.00 and we have to do a 10% match. The Commission had discussed paving Hatcher Rd. The estimate to pave Hatcher Rd from Barrett-Simpson is $177,522.00. Jason suggested that if they wanted to move forward with paving Hatcher Rd it would be a good time to submit the application to DOT so that Barrett- Simpson could put Kaigler and Hatcher Road projects out to bid at the same time.

**Motion made by Kinsey to move forward with the 2018 LMIG application for paving Hatcher Rd along with Kaigler Rd. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**Business License-** Blackmon explained that we are currently issuing Occupation Tax License and calling them Business License. He would like to do a tier system based on gross revenue. Blackmon stated he would get figures and information for the regular meeting in November.

**Tax Appraiser-** Jason went over the proposal for contracting for Tax Appraiser from Joe Wright. Jason is going to contact Webster County to see if we can get a copy of their proposal.

**Retirement-** The Commission discussed retirement and would like to start this by 2018. Teri submitted a cost of retirement schedule. The Commission have all agreed to move forward to begin the process. ACCG team will be here in mid-November to discuss retirement.

**Website-** Lewis went over the website proposals that we got in. Three were discussed SouthFire, Ingenuity, and Sarah DuCHaine.

SouthFire quoted Website Development at $2000.00, Design and Setup $400.00, Hosting and Maintenance $200.00 for the first month and $150.00 for 50 email accounts.

Ingenuity quoted $5000.00 for design and development of the website. For web and email hosting plus content updates and quarterly reviews, it will be $2400.00 yearly. For web and email, hosting without content updates it will be $1000.00 yearly. The total upfront for hosting plus content updates would be $7400.00 and then thereafter it would be $2400.00 per year.

Sarah DuCHaine quoted for website design 20 - 30 pages $750.00

30 - 40 pages $1050.00

(ONE TIME PAYMENT AND includes all artwork and design)

MONTHLY SUPPORT

paid monthly after website has gone live $195.00

(includes all updates, notices etc you need)

SUBSCRIPTION

yearly $16 x 12= $192.00

2 years $13 x 24= $312.00

3 years (RECOMENDED) $12 x 36= $432.00

(PAID AT BEGINNING OF TERM OF SUBSCRIPTION)

DOMAIN NAME RENEWAL $14.95 - $15.95 PER YEAR

(FREE FOR FIRST YEAR PAID YEARLY)

The quote from Sarah DuCHaine does not include email. Her recommendation was to use GoDaddy.

After a lengthy discussion, Lewis asked Wilson to get some additional numbers from Ingenuity.

 **EXECUTIVE SESSION**

**APPEARANCES**

**MEETING ADJOURN**

Motion made by Hayes to Adjourn at 10:30 a.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager